

# VIEW POINTE PARTNERS LLC

CONSTRUCTION • REAL ESTATE DEVELOPMENT

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To whom it may concern:

It is a genuine pleasure and honor for me write this letter of recommendation for Kati Kempe. Kati assisted View Pointe Partners LLC during her traineeship for the past 18 months of which I am President and Owner.

The focus of her tasks was on business administrative and marketing.

Using her own initiative, Kati was always able and willing to support our projects with constructive suggestions which contributed decisively to their realization.

Being very well organized enabled her to solve her tasks with great thoroughness and precision. She showed extraordinary efforts and outstanding work in terms of quality and quantity.

At the same time, it was the fundamental but critical work habits that are second nature to Kati, that bore most strongly on her achievements here and will position her well to succeed in future endeavors:

- consistent focus and extensive note taking during initial task briefings
- carefully checking one's own work before presenting it as complete
- thoughtfully articulating responses to maintain highest level of credibility
- setting aside personal achievement to focus on the success of the team
- willingness to put in time necessary to insure that deadlines are met
- comfort in working simultaneously on multiple tasks

In terms of personal characteristics, Kati Kempe is an instinctual team player; reliable and self-motivated with clear leadership potential. She took great pleasure in her recommendations for reshaping View Pointe LLC business practice, working evening and weekends on her own accord. Kati has strong communication skills and has shown the ability to establish rapport with many different constituents including clients and staff.

Due to her reliable, cooperative and helpful manner, Kati was a valuable support to View Pointe LLC and an appreciated partner to her colleagues

Kati is ambitious, intelligent and cooperative. She will be an asset to any organization. I have no hesitation in recommending her for any position pertaining to marketing and business administration.

Please feel free to contact me if you require additional information concerning her competency.

Sincerely

Joel A. Riccoboni  
203-972-2110

