

To Whom It May Concern

Ms. Kati Kempe, born on July 1, 1979, joined our company in August 1999 as Project Assistant. In this function, she was responsible for the execution of the whole project correspondence with:

- our customer in Qatar
- the licensors, in the U.K., among others
- the Lurgi subsidiaries in India and Poland
- our consortium partner LGE&C – Korea
- the internal correspondence between the discipline departments.

Moreover, Ms. Kempe was responsible for preparing weekly and monthly reports, to be submitted to the client and consortium partner and to the Lurgi Board of Management, which she did partly on her own in Excel, Word and Access, and for overseeing the project file and central documentation.

In addition, Ms. Kempe worked with the globally applied document administration system DOCUMENTUM and with Lotus Notes, and she developed by herself templates needed for the project.

Ms. Kempe carried out all duties assigned to her with great interest and personal commitment of our fullest satisfaction.

Thanks to her quickness of mind and her skills in dealing quickly and expertly with modern IT tools, Ms. Kempe became a valuable coworker for project execution.

Her conduct towards superiors and colleagues alike was at all time impeccable.

Ms. Kempe is terminating employment with us on her own initiative effective 31st March 2001 in order to apply and extend her knowledge and capabilities in another organization. We thank her for her cooperation and wish her much success for her further occupational career.

Frankfurt, 31st March 2001

Lurgi Oel · Gas · Chemie GmbH

H. Notstain
Project Director

R. Schopp
Project Manager

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Board of Management: Michael Strätling (Chairman), Wolfgang Knothe, Andreas Lusch, Dieter Hermann Raschke, Andreas Schilcher

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